

DRAFT SDBIP BUDGET AND TREASURY OFFICE

2010 - 2011

KPA	PROGRAM	KPI	ANNUAL	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	BUDGET/CO
			TARGET					STS
Municipal	Sound	Development	Supplementar	Progress review	Progress	Progress review	Progress review	R 3000
Financial	financial	of	y Valuation	with services	review with	with services	with services	000.00
Viability	management	supplementar	Roll developed	provider	services prov	provider	provider	
		y valuation	Monthly	Monthly review	Monthly	Monthly review	Monthly review	
		roll.	reconciliations	internally	review	internally	internally	
		Reconciliation			internally			
		of Debtors.						
		Reconciliation						
		of DORA.	Reconciliation of VAT done	In progress	In progress	In progress	In progress	
		VAT	internally					
		Cash Management and investment	Submission of VAT 201 forms on or before the 25 th of each month Maintenance of Four Bank accounts	In progress	In progress	In progress	In progress	R250,400.00
		Develop new financial	Accurate Information	Produce report and progress	Produce report and progress	Produce report and progress	Produce report and progress	R 1,450.000.00

	system	Financial	review.	review.	review.	review.	
		reports in time					
		Clean Audit					
		Report					
		GRAP					
	Financial	Compliant AFS		In progress			
	Reporting	compiled and	In progress		In progress	In progress	R300,000.00
		submitted for	,		, 1 3 - 11	, -0	
		AG					
		Review of		Produce			
		Financial	Produce policies	policies	Produce policies	Produce policies	R300,000.00
		policies					
	Number of	Quarterly	Produce report	Produce	Produce report	Produce report	R 0.00
	audit reports	Audit	and progress review.	report and	and progress review.	and progress review.	
	produced	conducted	review.	progress	Teview.	Teview.	
				review.			
	Preparation	All statutory	Preparation and	Preparation	Preparation and	Preparation and	R0.00
	and	reports	submission of	and submission of	submission of relevant reports	submission of relevant reports	
	submission of	prepared and	relevant reports	relevant	on monthly	on monthly	
	all statutory	submitted to	on monthly	reports on	,quarterly and	,quarterly and	
	reports	relevant	,quarterly and	monthly ,quarterly and	half-yearly basis	half-yearly basis	
		stakeholders	half-yearly basis	half-yearly			
				basis			

		Development	Plan	Development of	Review and	Review and	Review and	R0.00
		of five year	developed	the plan	update of the	update of the	update of the	
		financial plan			plan	plan	plan	
		Development	Plan	Development of	Development	All audit queries		
		of Audit	developed	the plan	of the plan	addressed		
		Query plan	ery plan		and the templates			
		Timeous payment of	All employee	All employee related	All employee related	All employee related	All employee related	
		third-party	expenditure	expenditure promptly paid	expenditure promptly paid	expenditure promptly paid	expenditure promptly paid	
		employee- related	promptly paid.					
		expenditure						
		Invoice payment period	<30 days(as per creditor age analysis)	All invoice paid within 30 days of submission	All invoice paid within 30 days of submission	All invoice paid within 30 days of submission	All invoice paid within 30 days of submission	
		MFMA plan in place	MFMA plan Developed and	Develop plan	Review and update of the plan	Review and update of the plan	Review and update of plan	
			implemented					
SCM	Sound	Improved	Update fleet	In progress	In progress	In progress	In progress	0
	Financial	fleet	register					
	Viability and Management	management						

Effective	Implementati	In Progress	In progress	In progress	In progress	In progress	R300,000.00
management	on of fuel card						
system	system						
	Development	Adherence	In progress	In progress	In progress	In progress	R50,000.00
	of Fleet	and					
	management	compliance to					
	policy and	the policy					
	procedure						
	manual						
	Asset	Updated Asset	In progress	In progress	In progress	In progress	R300,000.00
	Management	register					
	Project	Developed	In progress	In progress	In progress	In progress	0
	Management	support for all					
		Departments					
							R3,500,400.0
							0